

Registration Procedure – Forest Rugby Juniors Returning Players

Active Kids Voucher

Step 1 Get your Active Kids Voucher.

APPLY for VOUCHER CODE NOW

<https://www.service.nsw.gov.au/transaction/apply-active-kids-voucher>

Registration of parent to Rugby Xplorer via App

Step 2 Go to your App store of choice and download

Apple Store: <https://itunes.apple.com/ca/app/rugby-xplorer/id1348617362>

Google Play: <https://play.google.com/store/apps/details?id=xyz.statedge.xplorer.app>

Step 3 Open the App and tap on the More button to Sign-up/Login

Step 4 Enter “**your**” details not your child’s details, either your email address or MyRugby ID.

Step 5 Hit the button ‘Email me a magic link’ to get a password, or if you know your password sign in Manually option and skip the next few steps.

Step 6 Set up new password.

Step 7 Go to the App

Step 8 Sign in using email address or MyRugby ID, and then sign in manually using new password.

Registration of parent to Rugby Xplorer via Computer

Step 2 Use Google Chrome, Safari or Firefox if possible, Internet explorer does not work that well.

Step 3 Go to website <https://myaccount.rugby.com.au>

Step 4 Enter “**your**” details not your child’s details, either your email address or MyRugby ID.

Step 5 Hit the button ‘Email me a magic link’ to get a password, or if you know your password sign in Manually option and skip the next few steps.

Step 6 Set up new password.

- Step 7 Go to <https://myaccount.rugby.com.au>.
- Step 8 Sign in to account using email address or MyRugby ID, and then sign in manually using new password.

To link a child to your account

- Step 9 Click Register button on the menu on the left hand side of the screen
- Step 10 The page should come up with your details and a button saying create a rugby linked account.
Click **Create a Rugby Linked Account**.
A tick should appear to the right of the button.
Click Continue.
- Step 11 Enter your child's details and then hit **Sign Up**.
- Step 12 Repeat until all linked children are on your account.

To register a player

- Step 13 Go to the Register section on the TAB on the left of the screen.
- Step 14 On the Register page click on the player to register.
A tick will appear next to the player.
Click **Continue**.
- Step 15 Enter Club Name "**Forest**".
Then hit **search**.
Select Forest Juniors Rugby Club, Sydney Junior Rugby Union
(Don't select Forest Rugby Club, as this is the Seniors)
Then hit **Next**.

Step 16 **Registration Type**

Fill in the following from the drop down menus

Role – Player
Registration Type – XV's Junior
Duration – Season

Then click **Next**

- Step 17 **Personal Details**
Check details then click **Next**.

Step 18 **Enter Head Shot**
Skip if you like
But will need to be provided before the season commences

Step 19 **Additional Details**
Complete and click **Next**.

Step 20 **Emergency Contact Details**
Complete and click **Next**.

Step 21 **Additional Questions**
Fill in all questions and click **Next**.

Step 22 **Registration Summary**
Click "Add Active Kids Voucher" if you are using it for this purpose.
Also, click box confirming Terms and Conditions.

Step 23 **Payment Details**
Fill in and hit Make Payment.

REGISTRATION SHOULD THEN BE COMPLETE and you should receive an email confirmation!