

REGISTRATION FOR SYDNEY JUNIOR RUGBY UNION CLUBS

Dear Parent/Guardian,

Thank you for choosing to register with **Sydney Junior Rugby Union** for 2017. We are using a new registration system and have prepared the following to help make the process as smooth as possible.

Before you sit down to register on line please ensure that you have the following handy:

- Your child's height (cm) and weight (kg)
- A credit or debit card: On line payment requires a credit or debit card (VISA or MASTERCARD)
- Knowledge of your child's birth date and proof of age
- Patience!!!

You may have received an email from your Club if you played last year or you have been sent a link on a website or email message. Regardless of how you have reached this stage the process is similar:

STEP 1

Registration Process

Navigation in Rugby Link: Club's unique Registration URL send via email, social media or located on Rugby Club website

- Click on your Club's unique registration URL
- Click "Get Started"



Welcome

Welcome page top description Welcome text

A summary of your available registration and merchandise options are listed below

Registration

U8 PLAYER REGISTRATION (Players Born 2007)

Family Pricing Available: 1st=\$220, 2nd=\$200, 3rd=\$200

U10 PLAYER REGISTRATION (Players Born in 2005)

Family Pricing Available: 1st=\$320, 2nd=\$200, 3rd=\$200

U11 PLAYER REGISTRATION (Players Born in 2004)

Family Pricing Available: 1st=\$320, 2nd=\$200, 3rd=\$200

U12 PLAYER REGISTRATION (Players Born in 2004)

Family Pricing Available: 1st=\$320, 2nd=\$200, 3rd=\$200

Merchandise

There are no merchandise options available

Payments



A range of payment options are available at checkout including secure online credit card payments and offline pay later options

Get started

Many players/parents may find that the child's details are already in the system as information was transferred to Rugby Link in 2015. (If the child was new to SJRU in 2016 there will likely be no information in the system). The system endeavours to avoid duplication of records and applies fuzzy logic to search for your child!

You will have 2 options when you elect to register:

1. As a returning registration
2. As a new participant

NOTE: THAT YOU REGISTER THE CHILD NOT THE PARENT!!! USE THE CHILDS NAME IN EACH INSTANCE

Do **not** worry if you have forgotten or don't know the login...it is your email address and you have the option: "**Forgotten Login**".

If the system identifies your child but you cannot log in call 8005 5600 or rugbylink@rugby.com.au

Those who are new or who are not found in the system choose "**Create a New Account**".

STEP 2

- **RETURN USER:**

- Enter your login ID and password
- Click "LOG IN"

NOTE: You can login with your email address or ID

Please login

If you're not registering yourself, you'll need access to the participant's account to complete this form. For parents registering a child, you will need access to the child's account.

Login ID
2008758

Password

[Forgotten login details?](#)

Log in

- or use your social media account -

 

- **FORGOTTEN LOGIN / NEW PARTICIPANT:**

- Under 'Create a new account' click "Continue"

Create a new account

Don't have an account? That's OK, you can register for one here

Continue

- Enter First Name, Last Name, Email Address and Date of Birth
- Click "Search"

Participant Search

First Name*
Cate

Last Name*
Allen

Email Address*
994200758@gmail.com

Date of Birth*
10.17.2006
DD/MM/YYYY

Search

Even if you choose **“Create a new account”** the system may still find the players details.

If Found in the system you may need to identify which child....

Please select who is being registered.

- Atkin, Lucas R (ID 2000759, DOB 1 Jan 00)
- Wong, Jo (ID 2165381, DOB 3 Jul 80)
- Register myself - Carter Atkin (ID 2000759)
- Register a new Family Member

Continue

STEP 3

You will then be given a screen showing the Registration Products for your Club:

Let's get started!

Choose your items from the options below to get started

Registration

<input type="radio"/>	U9 PLAYER REGISTRATION (Players Born 2008) \$320.00 Family Pricing Available 1st=\$320, 2nd=\$290, 3rd=\$200 Family Pricing Available 1st=\$20.00, 2nd=\$90.00, 3rd=\$20.00, 4th=\$200.00 View Item
<input type="radio"/>	U10 PLAYER REGISTRATION (Players Born in 2007) \$320.00 Family Pricing Available 1st=\$320, 2nd=\$290, 3rd=\$200 Family Pricing Available 1st=\$20.00, 2nd=\$90.00, 3rd=\$20.00, 4th=\$200.00 View Item
<input checked="" type="radio"/>	U11 PLAYER REGISTRATION (Players Born in 2006) \$320.00 Family Pricing Available 1st=\$320, 2nd=\$290, 3rd=\$200 Family Pricing Available 1st=\$20.00, 2nd=\$90.00, 3rd=\$20.00, 4th=\$200.00 View Item
<input type="radio"/>	U12 PLAYER REGISTRATION (Players Born in 2005) \$320.00 Family Pricing Available 1st=\$320, 2nd=\$290, 3rd=\$200 Family Pricing Available 1st=\$20.00, 2nd=\$90.00, 3rd=\$20.00, 4th=\$200.00 View Item

Merchandise

Continue

You can only choose 1 "product" per child. Your Club may also have listed Merchandise that can be purchased at Registration...if so choose the option(s) you wish.

There are certain fields on the Registration Form which are mandatory...e.g. Name, Date of Birth, Height (cm), Weight (kg) etc. Unless these fields are completed you will not be able to proceed with the registration.

The next screen after you choose **“Continue”** will either be **blank** (new registrant) or **pre populated** if your child's details were in the system.

STEP 4

- Returning participants' details will pre-populate, while new participants will need to add their personal details

NOTE: Returning players will be unable to edit their name and/ or date of birth

Participant Details

First Name*

Carter

Middle Name

Last Name*

Address

Gender*

Male Female

Date of Birth*

18-12-2005

DD-MMM-YYYY

Email Address*

email200799@email.com

- Parent/ Guardian Details are **REQUIRED** for all **PARTICIPANTS UNDER 18 YEARS**

Parent/Guardian Details

Wrong person? [Click Parent/Guardian](#) First Name*

Jo

Last Name*

Wong

Email Address*

email2166381@email.com

Mobile Phone Number*

041004000

Address*

Address Line 1, Address Line 2, Suburb, QLD

*If address cannot be found

- Complete any additional custom fields
- Click "Continue"

Continue

- "Review" your product and personal details

Review your order

You now can review your "order" and the next step is to accept the Terms and Conditions. If you do not accept then you cannot proceed.

STEP 5

You then proceed to the payment details screen for this registration. You must pay individually for each child if you are registering multiple children....many Clubs offer discounts for siblings and this will be calculated when you register the subsequent child. The transaction fee is 1.88%. A confirmation email and invoice is sent to the email address supplied.

STEP 6 (If required for more children)

To register another child choose: ***“Purchase product for another participant”***

You will be taken back to the participant selection page and can select a child who is listed or ***“Register a new Family Member”***.

You then repeat the process of payment for this child.

- To register another family member, click ***“Purchase product for another participant”***
- You will be taken back to the participant selection page, ***‘Select who is being registered’***
- Click ***“Continue”*** and repeat the steps above

There are multiple participant records associated with this account

Please identify who is completing the form

Carter Allen (ID:2000759)

Please select who is being registered

Allen, Lucas R (ID:2000760, DOB:1 Jan 00)

Wong, Jo (ID:2160381, DOB:3 Jul 80)

Register myself - Carter Allen (ID:2000759)

Register a new Family Member

[Continue](#)